

## General Terms and Conditions

Dear participants of our workshops, seminars and events. Before applying, please take notice of our general terms and conditions, since they are part of any agreement between you and the IBJ Scheersberg.

### 1. Applications

Please register yourself or your child by letter, fax or e-mail with all relevant data (complete address, phone number, e-mail address, date of birth). In case of application via internet the stated e-mail address will be used for further communication. Any application will be confirmed in writing. With receipt of our confirmation the application is legally binding.

### 2. Waiting list

If a seminar is already fully booked, further applicants will be waitlisted. If in that case you would like to withdraw from participation, please let us know. Otherwise we will keep you informed about any change of status.

### 3. Cancellation by IBJ Scheersberg

Due to lack of applications, illness of the lecturer or other important reasons we reserve the right to cancel any activity. In this case we will inform the participants immediately. Any fees which have already been paid will be refunded.

### 4. Fees

The fees marked in the advertisements are all-inclusive prices. We ask for your understanding that we are not able to refund single meals or accommodation which you had not made demands on.

### 5. Participation fee

Please transfer the participation fee within 8 days after receipt of confirmation to one of the bank accounts stated below.

### 6. Cancellation by the participant

Due to important reasons you can cancel your own or your child's application. Please note that we can only accept cancellation in written form. The actual date of receipt will be material to any charge of cancellation fee.

If no waitlisted participant can succeed, the cancellation fees are:

- up to 4 weeks before start of the course 25% of the participation fee (min. € 20),
- up to 8 days before start of the course 50% of the participation fee,
- less than 8 days before start of the course or in default of appearance 100%.

**In all cases we demand a fee of € 20 to cover our administrative costs.** If you are unable to finish a course, we unfortunately cannot refund any partial amount of the participation fee. For trips to foreign countries separate conditions may apply as will be mentioned in the advertisement.

### 7. Protection of Minors

For participants, who are under age applies the German law for the protection of the youth or the laws of the guest country, if stricter.

### 8. Arrival and Departure

Any cost or risk concerning the arrival or departure to and from the IBJ Scheersberg lies with the participant.

### 9. Data Protection

The administration of all activities is carried out by electronic data processing. Data gathered by the IBJ Scheersberg are subject to the Federal Data Protection Act. On account of documentation and publication our team leaders sometimes take photographs or videos of participants, always with regard towards privacy. Pictures will be used only without hints towards the respected person. We will of course respect any prior contradiction on your part.

### 10. Insurance

Each participant is responsible for their insurance. It is therefore in your interest to sign liability insurance before visiting the Scheersberg. Travel cancellation insurance is also recommended. Your travel agency can provide you with all necessary information.

### 11. Bank Accounts

Please authorize your payments to the following bank accounts:

*Schleswiger Volksbank eG*: Kto.-Nr. 8351457, BLZ 21690020; IBAN: DE86216900200008351457, BIC: GENODEF1SLW  
*Nord-Ostsee-Sparkasse*: Kto.-Nr. 23602865, BLZ 21750000; IBAN DE85217500000023602865, BIC: NOLADE21NOS

### 12. Contact details

Address: Internationale Bildungsstätte Jugendhof Scheersberg, 24972 Steinbergkirche

Telephone: +49 (0) 4632 8480-0

Telefax: +49 (0) 4632 8480-30

E-Mail: [info@scheersberg.de](mailto:info@scheersberg.de)

Internet: [www.scheersberg.de](http://www.scheersberg.de)



**A warm welcome to you on the Scheersberg!**